

LAKEHEAD UNIVERSITY

SCHOOL OF BUSINESS ADMINISTRATION

TRANSFER PROGRAM

DIPLOMA TO HONOURS COMMERCE DEGREE

## Part I: General Policy

The objective of the transfer program is to provide a means of upward mobility for the best graduates of diploma programs in Business Administration at Lakehead University and the CAAT system.

The program will not attempt to equate courses taken at the diploma level to courses at the degree level. Thus, successful completion, with the requisite average, of any diploma program in Business Administration will qualify students for admission into the transfer program leading to the degree Honours Bachelor of Commerce. Accordingly, advanced standing will not be granted on an individual basis but rather on a program basis.

The courses involved in the program will be the same as those taken by students entering the Honours Bachelor of Commerce program directly from high school.

Students will be governed by the same academic standards applied to regular Commerce students.

## Part II: Admissions

Graduates of the Business Administration Diploma program at Lakehead University applying for admission into the transfer program must have a 60% overall average with a 60% average in Business subjects. These averages will be three-year cumulative averages.

Graduates of a three-year Business Administration diploma program from a CAAT applying for admission into the transfer program must have a "B" average overall with a "B" average in Business subjects (three year cumulative averages).

Graduates of a two-year Business Administration diploma program from a CAAT applying for admission into the transfer program must

have an "A" average overall with an "A" average in Business subjects (two-year cumulative averages).

All other applicants for admission with advanced standing into the Commerce program must be considered on an individual basis.

### Part III: Program of Study

#### Program for LU Diploma Graduates

General Diploma: Business 300  
 Business 400  
 Business 401  
 Business 402 ( $\frac{1}{2}$ )  
 $1\frac{1}{2}$  full courses from Business options  
 5 Arts or Science  
 Research paper in Business 200  
                                     Business 204  
                                     Business 301  
                                     Business 302

A total of 10 courses plus 4 research papers.

Computer Systems: Business 300  
 Business 303 ( $\frac{1}{2}$ )  
 Business 400  
 Business 401  
 $1\frac{1}{2}$  full courses from Business options  
 5 Arts or Science  
 Research paper in Business 200  
                                     Business 204  
                                     Business 301  
                                     Business 302

A total of 10 courses plus 4 research papers.

Note: Economics 1a6 and an advanced course in Economics are required.

#### Program for three year CAAT Graduates

2 full courses selected from Business 200  
                                     Business 201  
                                     Business 204  
  
 3 full courses selected from Business 300  
                                     Business 301  
                                     Business 302  
                                     Business 303 ( $\frac{1}{2}$ )  
                                     Business 305 ( $\frac{1}{2}$ )

Business 400  
 Business 401  
 Business 402 ( $\frac{1}{2}$ )  
 $1\frac{1}{2}$  full courses from Business options  
 Economics 1a6  
 Advanced course in Economics  
 1 Arts or Science  
A total of 12 courses

Note: Courses shall be selected in consultation with a representative of the department.

Program for 2 year CAAT Graduates

2 full courses selected from Business 200  
Business 201  
Business 204

3 full courses selected from Business 300  
Business 301  
Business 302  
Business 303 ( $\frac{1}{2}$ )  
Business 305 ( $\frac{1}{2}$ )

Business 400

Business 401

Business 402 ( $\frac{1}{2}$ )

2½ full courses from Business options

Economics 1a6

Advanced course in economics

6 Arts or Science

A total of 18 courses

Note: Courses shall be selected in consultation with a representative of the department.

Part IV: Research Papers

1. A student should be required to demonstrate that he has grasped concepts that are stressed at the degree level but not at the diploma level.
2. The form and content of the research paper will be left to the discretion of instructor of the degree course.
3. A supervisory system of instruction will be used. Students are not necessarily required to attend regular classes.
4. When a diploma course plus a research paper are used as the equivalent of a degree course, the mark given to the student would normally be weighted as follows: 50% of the diploma mark plus 50% of the research paper mark.

When choosing optional courses; students who have taken courses at the diploma level and who wish to take similar courses at the Commerce level, may fulfill the requirements for these courses by doing a research paper for the instructor of the appropriate Commerce course. The level

cont'd...

-4-

of difficulty of these research papers will be such that awarding a half-credit will be justified.